

Job Title: Psychotherapist
FLSA Status: *Contracted Position*
Classification: *Contracted Position*
Reports to: Executive Director of Anathallo

Job Summary:

The Psychotherapist works as an independent contractor, with professionalism and confidentiality, to provide mental health therapy for Anathallo Counseling Center. The Psychotherapist provides evaluation, and individual, marital, and family therapy according to clinical training and expertise and within the scope of their training and licensure.

Essential Duties:

- Provides regular counseling sessions to patients, individually and in group sessions
- Maintains confidentiality of records relating to patients as per HIPAA requirements
- Develops and implements patients' treatment plans based on experience and knowledge
- Provide documentation, including treatment plans, notes, etc., in accordance with Anathallo's standards, in a timely manner
- Adheres to Anathallo's standards, policies, and procedures
- Schedules and maintains patient appointments using scheduling application
- Collects payments from patients; maintains reports on collections
- Maintain a minimum individual caseload of 10 billable session hours per week
- Provide a minimum of 70% of counseling sessions in person at counseling center
- Participate in relevant meetings
- Provides crisis prevention and intervention, as needed

Qualifications:

- Strong verbal and written communication skills
- Strong organizational skills
- Detail oriented, skilled in time management, and able to work independently
- Reliable, accountable, and prompt in work management
- Knowledge of human behavior, performance, and disorders
- Knowledge of methods, assessments, and treatments
- Knowledge of principles, methods, and procedures for mental health counseling
- Ability to develop and maintain strong relationships
- Knowledge of the requirements of the HIPAA privacy and security rules
- Excellent skills related to social perceptiveness and active listening.
- Ability to work well under pressure and manage sensitive or controversial subjects with tact, kindness, and professionalism

Education and Experience:

- Master's degree or Doctoral degree in related health field
- Licensed or license eligible (must be in the final stages of obtaining licensure (e.g., completing supervised hours, preparing for the licensure exam, etc.) with Pennsylvania as a LPC, LMFT, LSW, LCSW, or licensed Psychologist
- Proficient in the use of Microsoft Office, Outlook, and aptitude to learn other software applications
- Basic understanding and aptitude to learn electronic health record software application

Special Qualifications:

- Must personally affirm Anathallo's purpose and statement of faith
- Anathallo's Statement of Faith:

The Apostles' Creed

I believe in God, the Father almighty,
Creator of heaven and earth.

I believe in Jesus Christ, his only Son, our Lord,
who was conceived by the Holy Spirit,
born of the Virgin Mary,
suffered under Pontius Pilate,
was crucified, died, and was buried;
he descended into hell;
on the third day he rose again from the dead;
he ascended into heaven,
and is seated at the right hand of God the Father almighty;
from there he will come to judge the living and the dead.
I believe in the Holy Spirit,
the holy Christian Church,
the communion of saints,
the forgiveness of sins,
the resurrection of the body,
and life everlasting. Amen.

Physical Requirements:

- Must be able to regularly talk and hear
- Prolonged periods of sitting at a desk and working on a computer
- Must be able to lift up to 15 pounds at times

Supervisory Responsibility:

No direct reports

Pay Details

\$40 - \$65 per session hour with incentive for maintaining a full-time caseload of 25 sessions per week

Job Type

Full time or part time

Schedule

Choose your own hours to include two evenings per week
Office available Monday through Saturday

Applicants may apply by emailing a cover letter and resume/Curriculum Vitae to humanresources@faithchurchpa.com.